



## **CITY COUNCIL MINUTES**

**Tuesday, February 16, 2016**

**6 PM**

**Civic Center Shirley Huffman Auditorium**

**Work Session**

**150 E. Main Street**

**7 PM**

**Civic Center Shirley Huffman Auditorium**

**Regular Session**

**150 E. Main Street**

### **1. WORK SESSION – 6 PM – SHIRLEY HUFFMAN AUDITORIUM**

- A. Panic Button Training – presented by Risk Management and the Hillsboro Police and Fire Departments.

The work session was held.

### **REGULAR SESSION – 7 PM – SHIRLEY HUFFMAN AUDITORIUM**

**PLEDGE OF ALLEGIANCE – Mayor Jerry Willey**

#### **CALL TO ORDER – Roll Call**

**Present: Mayor Jerry Willey, Councilors Olga Acuña, Kyle Allen, Steve Callaway, Fred Nachtigal and Rick Van Beveren**

**Excused Absence: Councilor Darell Lumaco**

**Staff Present: Tom Arnold, Rob Dixon, Angie Bond, Tanya Woodson, Betty Pleasant, Steve Pleasant, John Taylor, Greg Mont, Chris Enger, Mark Prince, Iris Ringer, Kristi Wilson, Bob Sanders, Aubrey Minear, Amber Ames, Mark Jackson, Dan Dias, Ryan Wells, Teresa Galvan, Robby Hammond, Rodger Gonzalez, Suzanne Linneen, Patrick Preston, Chandra Hingston, Ken Pipher, Greg Nelson, Colin Cooper, Debbie Raber, Ed Vance, Mark Clemons, Scott Crowell, Wayne Gross, SueLing Gandee, Genny Bond, Steve Lampert, Eric Fullan, City Attorney Paul Elsner and members of the Police and Fire departments**

### **2. CONSENT AGENDA:**

- A. Approve minutes: February 2, 2016  
February 2, 2016 work session

- B. Consider approving an intergovernmental agreement with the City of Portland for network connectivity through the Integrated Regional Network Enterprise on behalf of the Broadband Users Group and the Portland Police Data System Users Group.
- C. Consider approving an intergovernmental agreement with Columbia County for the use of the Columbia County Firearms Range Complex.
- D. Consider amending an intergovernmental agreement with Washington County to extend the termination date of Washington County's Natural Hazards Mitigation Plan.
- E. Consider renewing contracts with Hillsboro Garbage Disposal, Inc., Valley West Refuse Disposal Inc., Cornelius Disposal Service, Inc., Aloha Garbage Co., Garbarino Disposal Service, Inc., and Washington County Drop Box Service, Inc. for Solid Waste Management and Collection Services. (Finance Committee recommendation)
- F. Consider authorizing one hundred thousand dollars from the Community Service Fee associated with the City's Enterprise Zone Program to be used to support a fourth cohort of 50 Hillsboro students for the Portland Community College Future Connect program. (Finance Committee recommendation)
- G. Consider approving adding the following five positions and reclassifying three positions in the Public Works, Water, Fire, Police and Parks and Recreation Departments due to operational needs, to be made effective immediately and authorize transfer of appropriations. (Finance Committee recommendation)
  - 1. Add one *Engineering Associate* position at Pay Range 28 (\$5,193 to \$6,833 per month) in the Public Works Department.
  - 2. Add one *Engineering Coordinator* position at Pay Range 30 (\$5,616 to \$7,391 per month) in the Water Department.
  - 3. Reclassify one vacant *Water Program Coordinator* position at Pay Range 28 (\$5,193 to \$6,833 per month) to a *Program and Support Manager* position at Pay Range 32 (\$6,075 to \$7,994 per month) in the Water Department.
  - 4. Add three *Firefighter* IAFF bargaining unit positions at a PERS-eligible Pay Range (\$4,845 to \$6,561 per month) in the Fire Department.
  - 5. Reclassify one *Police Evidence Technician* position at Pay Range (\$3,845 to \$4,902 per month) to a *Police Evidence Supervisor* position at Pay Range 25 (\$4,616 to \$6,075 per month) in the Police Department.
  - 6. Reclassify one *Senior Parks Maintenance Technician* position at Pay Range 20 (\$3,794 to \$4,993 per month) to a *Parks Maintenance Coordinator* position at Pay Range 25 (\$4,616 to \$6,075 per month) in the Parks & Recreation Department.

Motion was made by Nachtigal, seconded by Callaway, to approve the Consent Agenda as presented. The motion passed unanimously with Acuña, Allen, Callaway, Nachtigal and Van Beveren voting in favor.

### **3. PRESENTATIONS AND APPOINTMENTS:**

#### **A. Presentation of employee service awards:**

##### 20 years

Tom Arnold                      Public Works Department

##### 35 years

Ed Vance                      Police Department

#### **B. Recognition of the 2015 Shining Stars:**

Gordon Grannis	Water Department
Dacia Bakkum	City Manager's Office
Philipp Malm	Police Department
Betty Pleasant	Human Resources Department
Iris Ringer	Parks and Recreation Department
Scott Crowell	Parks and Recreation Department
Tanya Woodson	Risk Management Department
Chandra Hingston	Water Department
Angie Bond	Human Resources Department
Ken Pipher	Parks and Recreation Department
JD Kemper	Facilities Department

#### **C. Annual appointments/reappointment to boards and commissions:**

##### Planning Commission (4-year term)

Drake Hood – new appointment

##### Sustainability Task Force (1-year term)

Ted Vacek – reappointment

Bob Grover – reappointment

Carly Riter – reappointment

Kimberley Sackman – reappointment

Willy Paul – reappointment

Tacy Steele – reappointment

Carol Brown – reappointment

Mac Martin – reappointment

Heather Robinson – reappointment

David McIlnay – new appointment

Tova Broadbent – new appointment  
Linda Everett – new appointment  
Jeff Hamman – new appointment  
Laura Schaefer – new appointment  
Mary Moerlins – new appointment  
Jenny Cadigan – new appointment

Motion was made by Callaway, seconded by Allen, to confirm the Mayor's appointments. The motion passed unanimously with Acuña, Allen, Callaway, Nachtigal and Van Beveren voting in favor.

- D. Emergency Communications System Bond Measure – presentation by Washington County Consolidated Communications Agency (WCCA) representative Don Bohn

Don Bohn gave a PowerPoint presentation introducing WCCCA. Greg Nelsen, Fire Chief, and Lee Dobrowolski, Police Chief, emphasized the need to maintain and upgrade the technology used in an emergency response event. The project total would come to \$77 million with the largest amount.

Councilor Nachtigal and Mayor Willey asked about existing dead spots throughout the County in which Mr. Bohn confirmed there are dead spots and the new system would cover those areas.

Councilors Allen and Callaway noted their support for the program and the importance of the upgrades.

#### **4. PUBLIC HEARINGS:**

- A. Street Name Change 002-15: Connecting Hillsboro Address Project: Consider adopting a resolution officially renaming and recording several public street segments in Hillsboro to better conform with the city addressing grid. **Resolution No. \*2516 is available.**

Dan Dias, Planning Manager, and John Boren, Planner, gave a presentation introducing Resolution No. 2516.

Mayor Willey opened the public hearing on Item 4A and asked for testimony in support or opposition. There was none. The public hearing was closed.

Motion was made by Nachtigal, seconded by Callaway, to adopt Resolution No. 2516. The motion passed unanimously with Acuña, Allen, Callaway, Nachtigal and Van Beveren voting in favor.

- B. District Withdrawal 001-16: Clean Water Services: (The ordinance will be considered as Item 6B)

Genny Bond gave a presentation introducing Ordinance No. 6156.

Mayor Willey opened the public hearing on Item 4B and asked for testimony in support or opposition. There was none. The public hearing was closed.

**5. UNFINISHED BUSINESS:**

- A. None.

**6. ORDINANCES**

**FIRST READING:**

- A. Zone Change 010-15: Renae Court: Consider Planning and Zoning Hearings Board recommendation to adopt an ordinance amending the official Zoning Map, a portion of Community Development Code, Ordinance No. 6094, as amended, by a zone change from SFR-7 Single Family Residential (7,000 square foot minimum lot size) to SFR-4.5 Single Family Residential (4,500 square feet minimum lot size) on one property approximately 0.99 acres in size. The purpose of the zone change is to bring the zoning of the property into compliance with the current Comprehensive Plan designation of RM Residential Medium Density, and to allow for potential future development. Ordinance No. 6155 was available.

Motion was made by Nachtigal, seconded by Allen, to approve the first reading of Ordinance No. 6155. Roll call on the motion was as follows: Acuña, aye, Allen, aye, Callaway, aye, Nachtigal, aye, Van Beveren, aye. The motion passed unanimously and the first reading of Ordinance No. 6155 was approved.

- B. District Withdrawal 001-16: Clean Water Services: Consider adopting an ordinance withdrawing a certain tract of land approximately 5.07 acres in size from the territory of the Urban Road Maintenance District and Enhanced Sheriff's Patrol District. The property under consideration was annexed into the city limits on July 28, 2015 and can be specifically identified as Tax Lot 100 on Washington County Assessor's Tax Map 1S2-09CD. Ordinance No. 6156 was available.

Motion was made by Nachtigal, seconded by Acuña, to approve the first reading of Ordinance No. 6156. Roll call on the motion was as follows: Acuña, aye, Allen, aye, Callaway, aye, Nachtigal, aye, Van Beveren, aye. The motion passed unanimously and the first reading of Ordinance No. 6156 was approved.

**SECOND READING:**

- C. Zone Change 008-15: Berger-Moore/South of Huffman: Consider Planning and Zoning Hearings Board recommendation to adopt an ordinance amending the official Zoning Map, a portion of Community Development Code, Ordinance No. 6094, as amended, by a zone change from SSID Shute Road Special Industrial District to I-S Industrial Sanctuary on several properties totaling approximately 76.50 acres in size to allow for possible future development. The subject site has the IN Industrial Comprehensive Plan designation. Ordinance No. 6152 was available.

Motion was made by Nachtigal, seconded by Allen, to adopt Ordinance No. 6152. Roll call on the motion was as follows: Acuña, aye, Allen, aye, Callaway, aye, Van Beveren, aye, Nachtigal, aye. The motion passed unanimously and Ordinance No. 6152 was adopted.

- D. Zone Change 009-15: Berger-Boyles/North of Huffman: Consider Planning and Zoning Hearings Board recommendation to adopt an ordinance amending the official Zoning Map, a portion of Community Development Code, Ordinance No. 6094, as amended, by a zone change from SSID Shute Road Special Industrial District to I-S Industrial Sanctuary on two properties totaling approximately 43.67 acres in size to allow for possible future development. The subject site has the IN Industrial Comprehensive Plan designation. Ordinance No. 6153 was available.

Motion was made by Nachtigal, seconded by Allen, to adopt Ordinance No. 6153. Roll call on the motion was as follows: Acuña, aye, Allen, aye, Callaway, aye, Van Beveren, aye, Nachtigal, aye. The motion passed unanimously and Ordinance No. 6153 was adopted.

- E. Modification 007-15: Jackson Hollow: Consider Planning Commission Recommendation to adopt an ordinance modifying the Planned Unit Development overlay zone, a portion of Hillsboro Community Development Code, Ordinance No. 6094, as amended for a 25-lot detached and attached single family residential development on a certain tract of land approximately 4.48 acres in size. Ordinance No. 6154 was available.

Motion was made by Nachtigal, seconded by Acuña, to adopt Ordinance No. 6154. Roll call on the motion was as follows: Acuña, aye, Allen, aye, Callaway, aye, Nachtigal, aye, Van Beveren, aye. The motion passed unanimously and Ordinance No. 6154 was adopted.

**7. NEW BUSINESS:**

- A. Consider adopting a resolution to support Washington County's issuance of General Obligation Bonds for emergency 911 equipment and facilities. Resolution No. 2517 was available.

Motion was made by Allen, seconded by Nachtigal, to adopt Resolution No. 2517. The motion passed unanimously with Acuña, Allen, Callaway, Nachtigal and Van Beveren voting in favor.

**8. PUBLIC COMMENT:**

- A. Douglas Lund, Commander of the Veteran of Foreign Wars for the Hillsboro Post, thanked the City of Hillsboro for holding an employee holiday fund raising event for veterans. He specifically recognized Daniel Rittatore for going above and beyond when planning, organizing and running the event.
- B. Jose Serrica, Portland, emphasized the need for a caring community willing to help the homeless connect and find jobs. Mr. Serrica told his story of forcing himself into homelessness and starting up the Hazelnut Grove camp located in Portland. He proposed organized camps as a solution and noted that homeless individuals include young kids and educated adults.
- C. Mike Frick, Hillsboro, spoke of homelessness and described what each day looks like for those that have no food and are unable to find a job due to poor hygiene. Mr. Frick shared his experience with homelessness and asked the Council for change, as he feels the current assistance programs in place are not working.
- D. Chris Thompson, Portland, asked the Council to approve the recommendation provided by the Planning Commission on recreational marijuana regulations as he finds them to be fair, and he urged the Council to act quickly.
- E. Susan Buchanan, Hillsboro, asked the Council to invest in low income neighborhoods and increase the public infrastructure bringing the SW Industrial Area back into the community.

**9. CITY MANAGER REPORT**

Mr. Dixon, Assistant City Manager, highlighted the What We Believe event earlier this month and said the photography and captions created by the Council and Boards and Commissions will be on display for all to see at the What We Believe Gallery event on March 1, 2016.

He mentioned the Council should be hearing about the new Citizens Academy in the near future, and recognized the Human Resources department, specifically Tanya Woodson and Eric Fuller, for putting on Hillsboro University. This year they held more than seventy classes which included

one hundred speakers and a range of topics. He is pleased to announce the City of Hillsboro has won various awards in the past for going above and beyond in training staff on workplace safety and health.

**10. ADVICE/INFORMATION ITEMS:**

- A. None.

There being no further business to come before the Council, the meeting was adjourned to work session at 7:54 PM.

**11. WORK SESSION – FOLLOWING REGULAR SESSION – CONFERENCE ROOM C113B&C**

- A. Recreational Marijuana Facilities Update – presented by Senior Project Manager Debbie Raber

**12. EXECUTIVE SESSION – FOLLOWING WORK SESSION – CONFERENCE ROOM C113B&C:**  
***(No action may be taken in executive session. If action needs to be taken, the Council will do so in regular session):***

- A. ORS 192.660(2)(e) – to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

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Jerry Willey, Mayor

ATTEST: \_\_\_\_\_  
Amber Ames, City Recorder